

Gautam Buddha University

(Established by the Uttar Pradesh Gautam Buddha University Act, 2002
UP Act No. 9 of 2002, Passed by the Uttar Pradesh Legislature)

Greater Noida, G.B. Nagar (U.P.)

F.No. GBU-16/Admissions/24/2021

Dated 10/04/2021

Notice Inviting Quotation **For Printing and Supply of Admission Brochure 2021-22, G.B.U, Greater Noida**

Dear Sir/Madam,

The GBU is interested in the Job of the article(s) as per attached **Annexure - A**. Please send your quotation on firm's letterhead and in a sealed envelope indicating (I) Name of the article (II) reference number of this letter and (III) date of opening of Quotation on the top of the envelope. Your quotation should reach to The Registrar Office, Administrative Building Gautam Buddha University, Greater Noida- 201312 (U.P) on or before 16.4.2021 up to 03.30 p.m., same to be opened on 16.4.2021 at 04.00 p.m. in Stores & Purchase Department, Administrative Building. The quotations will be opened in the presence of the representatives of the quoting firms, if any.

General Terms & Conditions for the above mentioned job :

- 1- Please superscribe "**Printing and Supply of Admission Brochure 2021-22, G.B.U, Greater Noida**" & last date of submission 16.04.2021 up to 3.30 p.m. on the top of the sealed envelope.
2. Attach photocopy of GST Certificate.
3. Please quote rates keeping in view of the work requirement.
4. The price quoted should be inclusive of all taxes, charges etc. and FOR at GBU site.
5. No Advance payment shall be made in any case.
6. The payment shall be made only on the receipt of necessary bills and on basis of verification by the concerned person/department.
7. The quoted rates should be valid for three months from the last date of quotation submitted. No price hike will be applicable.
8. Late/Delayed/Opened quotations are liable to be rejected.
9. Quotations are liable to be rejected if any of these instructions are not complied with.
10. For any query please feel free to contact Stores & Purchase Department on telephone no. 0120-2344238/2344247.




Assistant Registrar (Admin)

Annexure - A

To,

The Registrar
Gautam Buddha University
Greater Noida - 201 312

Subject : Printing and Supply of Admission Brochure 2021-22, G.B.U. Greater Noida.

Reference : F.No GBU-16/Admissions/24/2021 , dated: 10.04, 2021

Sr. No	Specifications	Qty.	Unit Price (Rs)	Total Price (Rs)
1.	<ul style="list-style-type: none">Cover Page/Back Page : 300 GSMInner Page: 170 GSMStitching Binding, All Aquas Coding, Nivea PaperNo of Pages: 48 (Approx)	500 Pcs. (Approx)		
Total				
GST @				
G. Total (Including GST & Freight Charges)				
G Total (in words) Rs.....				
Please mention the delivery period:.....				

Sir,

Please find below our best competitive rates for the said work :

ACCEPTANCE : I/We accept the terms and conditions and shall comply with them strictly.

[Handwritten Signature]
10/04/2021

(SIGNATURE OF THE BIDDER)

NAME :

Tel./Mobile No. :

[Handwritten Signature]